

StRUT MEETING AGENDA
Monday – Nov. 18, 2002
3:45 p.m. – 6:00 p.m.
Willow Glen Middle School
2105 Cottle Avenue
San Jose, CA 95125

Host: Dennis McCarthy 408.535.6277

1. MICROSOFT SOFTWARE UPDATE (Cliff Monroe)
2. SITE GOALS 2002 – 2003 (ALL)
 - 2.1 Written Site Goals Due
3. COMPETITION DISCUSSION (Discussion - All)
 - 3.1 Competition date - May 3
 - 3.2 Determine Ad-Hoc Committees (Test , Building, Trouble shooting groups)
 - a) Tests - Roger Clapp
 - b) Building – Dave Iverson
 - c) Trouble shooting – Andy
 - 3.3 Competition prizes, and goodies
4. ACTIVITIES FOR THE 2002-2003 SCHOOL YEAR (Discussion – All)
 - 4.1 Workshops – Dates (Following the meetings?)
 - Troubleshooting – Jan. 27, 2003 - NCROP
 - Bar Coding & – Monitor testing Feb. 24 2003 – Mission College
 - Recycling, Windows Networking Essentials –
 - Check with Rick Radcliff or Juanita Croft at Foothill
 - High School Best Practices – May 18 - Milpitas
 - Linux – to be discussed
5. INVENTORY TRACKING SHEET (All)
 - 5.1 Site Baseline Inventory
6. COMPUTER CHECK OFF LIST (Andy/Roger)
7. TECH REPORT (Andy del Hierro & Robert Guest)
 - 7.1 Tech Activity – Bar code, & Access Software (Andy del Hierro)
 - 7.2 Distribution of Inventory (Site deliveries)
 - 7.3 Web Site Update(Andy)
 - Andy current job site might support StRut Server
 - 7.4 StRUT “junk” surplus items (Andy)
 - a) Kaiser will not take 14” Monitors
8. NATIONAL and STATE StRUT UPDATES (Cliff and Rende)
9. OPEN FORUM (Accomplishments, Problems, Questions to be explore- All)
10. ADJOURNMENT

ACTION NEEDED FOR THE Nov. 18th MEETING – The following are due:

- Formal written 2002-2003 Goals
 - Signed Policy and Procedure Forms (If you have not already turned them in)
 - Discussion of Assessment tools the sites
- NEXT MEETING – January 27th North County ROP**